

Railfest 2010 Is Almost Here!

We are coming down to the wire for Railfest 2010. The tables are sold. The exhibitors are lined up. The equipment is reserved. All we need now is **YOUR** help!

Plan To Help The Division With Its Only Major Fund Raiser

Railfest 2010 Tasks

Thursday March 18 (approx. 3 pm to 9 pm – Rooms A, B, C, D show setup only, no dealers)

- Begin putting tables in proper positions
- Deliver show materials
- Help with the Division HO modular layout delivery/setup

Friday March 19 (Official time is 1 pm Room A, dealers can come in)

- Move tables to proper positions
- Cover the tables
- Put out chairs
- Attach vendor labels to the tables
- Make coffee
- Get the donuts!
- Man the doors for security and assistance while vendors set-up
- Hand out Badges & Vendor Packets
- Help vendors unload vehicles
- Help with the Division HO modular layout setup
- Setup the Division flea market tables and Division display items
- Put up signs



Saturday March 20 (7 am - 10 am - dealer and display set-up; presale 9 am; show 10 am – 4 pm)

- Man the doors for security and assistance while vendors set-up
- Man the entrance desk: collect admission fee, make change, put wristbands on and check for reentry of people
- Run the PA system - make announcements
- Collect and count money
- Make coffee for the morning set-up
- Assist vendors and guests with questions
- Provide general overall security
- Police the rooms for proper aisle width & vendors in proper location
- Man the Fire Exit Doors
- Raffle Table
- Door Prizes
- Man the Division flea market table - especially those selling items
- BUY LOT'S OF GOOD STUFF!

Sunday March 21 (9 am - 6 pm; presale 9 am; show 10 am – 4 pm) (Must be out by 6 pm)

- Same show items as on Saturday
- Buy more good stuff!
- Remove covering from tables
- Clean up trash
- Provide security while vendors load their vehicles
- Assist vendors with carrying merchandise to their vehicles
- Take down displays and signs

Please sign up at the March Meeting or contact Jim Wendorf @ 440-357-8890 or email Railfest@mcr5.org .
Please commit to 2 hours at a time with a minimum of 4 hours each day for free entry into the show.